**Team work for Design Thinking Project**

Week of 9/15

1. Meet your team.

2. Review the Strengths Identifier and discuss individual strengths and individual goals.

3. Respond to the Team Contract questions to develop a Team Contract.

4. Review the MD in an Instant Project and add information to the Project Task List.

5. Begin your team work.

The Team work will continue from (9/15 – 10 /20).

During this time period:

1. Update your Project Task list regularly, and assess the team progress along the way.

2. Use the Quick Team Assessment to assess team work due on the days identified by your instructor.

3. Use the Peer Assessment due at the completion of the MD in an Instant Project to provide feedback to each team member. Review the Team Work expectation in the Course Syllabus.

4. Complete the Team Time Line assignment and review the Project Task list to assess the overall team process.

As you work with your team follow the Do's and Don'ts in the table below when addressing team challenges:

| DO: | DON'T: |
|---|---|
| ● Take responsibility for your own actions | ● Assume someone else is the problem |
| ● Discuss problems as a team | ● Leave anyone out of the discussion or talk behind their back |
| ● Focus on the behavior of concern and how it affects you and the team | ● Make generalizations about a person, rather focus on their behavior and how it affects you and the team |
| ● Phrase comments constructively and respectfully | ● Be disrespectful to anyone when discussing group problems |
| ● Submit high quality work to the team | ● Change someone's contribution/work unless the team has agreed upon this ahead of time |

| | |
|---|---|
| ● View conflict as a necessary and inevitable step in good team functioning | ● Assume that conflict means your team can not work well together. |